

6 Steps to RHF Accessibility Certification

Rick Hansen Foundation Accessibility Certification™ (RHFAC) rates and certifies the built environment on its level of meaningful access for persons with vision, hearing, and mobility disabilities. Getting a rating is a great way to show your commitment to accessibility, and to attract more customers and employees.

Follow these 6 easy steps to get your Site rated:

Plan

1

Create your Organization Account on the RHFAC Registry



Once you submit your request, CSA Group finalizes registration via e-mail. This process typically takes three business days. For the RHFAC Registry, visit rhfac.csaregistries.ca.

2

Find a designated RHFAC Professional



1. While you await confirmation of your Organization account, find an RHFAC Professional to work with. The RHFAC Professional Directory can be found at rickhansen.com/RHFAC-professional-directory.
2. Note that you must have an agreement with an RHFAC Professional before you can register your Site(s).

Do

3

Register Site(s) to be Rated



Login to your account and register each Site you want to have rated.

4

Schedule your On-site Visit



Work with your RHFAC Professional to schedule a time for your on-site visit and determine estimated timelines to complete the rating.

Note: If you have registered a Site for a Pre-Construction Rating, final design drawings and other details are required in-lieu of an on-site visit.

Celebrate

5

Discover your Rating



Once CSA Group has received payment for the Application Fee and the rating has been adjudicated, you will receive a Scorecard, Letter of Certification, and Rating Summary on your dashboard (found in your Organization account) on the RHFAC Registry.

6

Celebrate your Accessibility



1. If your Site achieves certification, list publicly on the RHFAC Registry and receive a complimentary e-label. You can also order plaques and window decals for an additional fee.
2. If your Site does not achieve certification, the Scorecard and Rating Summary will still provide valuable information about the current level of accessibility and highlight areas for improvement for your Site.